



BASIC Bank Limited
Serving people for progress
A 100% State Owned Commercial Bank

বাসিক ব্যাংক লিমিটেড
শতভাগ রাষ্ট্র মালিকানাধীন বাণিজ্যিক ব্যাংক

Ref No: 53.09.0000.818.08.000.25. **2486**

Date: 19 August 2025

Release Order

Financial Institutions Division, Ministry of Finance, Government of Bangladesh has approved 05 (Five) days Ex-country Leave from the date of travelling (including travel time) in favor of Md. Nashir Uddin (ID# 1411), General Manager & Head of ICC's Office of BASIC Bank Limited to visit India for treatment purpose (copy enclosed) vide their letter no. 53.00.0000.000.231.25.0003.25.315 date 18/08/2025.

In this regard Mr. Uddin will be released from his office after end of working hour on 19/08/2025 to visit India.

He is advised to join his job immediately after availing his approved leave.

Md. Nashir Uddin (ID# 1411)
General Manager & Head of ICC's Office
BASIC Bank Limited
Head Office, Dhaka

(Md. Quamruzzaman Khan)
Managing Director & CEO

Copy forwarded to:

- All Deputy Managing Director, BASIC Bank Limited, Head Office, Dhaka.
- All General Manager, BASIC Bank Limited, Head Office, Dhaka.
- The Deputy General Manager & In-charge, ICTD, BASIC Bank Limited, Head Office, Dhaka.
- Immigration Officer, All Airports/all Land Ports, Bangladesh.
- Personal File (Staff ID-1411).
- HRD Copy (To upload the letter on Bank's website)

“শুদ্ধাচার ও শিষ্টাচার, সভ্য জাতির অহংকার”

Head Office : Sena Kalyan Bhaban (5th Floor), 195 Motijheel C/A, Dhaka-1000, Phone : 02-223359185-186, 02-223384830, 02-223388190
02-223384829, 02-9564829, SWIFT : BKSIBDDH, E-mail: basicho@basicbanklimited.com, Website: basicbanklimited.com

Government of the People's Republic of Bangladesh
Ministry of Finance
Financial Institutions Division
Training-2 Section

www.fid.gov.bd

Record Number: 53.00.0000.000.231.25.0003.25.315

Date: 18 Aug 2025

Managing Director and CEO, Basic Bank PLC, Head Office Dhaka.

Subject: Ex-Bangladesh leave.

The undersigned is directed to convey the administrative approval of the Government of the People's Republic of Bangladesh in favour of the following official to visit abroad under the following terms and conditions:

Name of the Official	MD NASHIR UDDIN (Passport No-A12060921), General Manager, Basic Bank Limited, Head Office, Dhaka
Country to visit	India
Purpose	For the treatment
Period	From 19-08-2025 to 23-08-2025 or 05 (Five) days from the date of travelling (including travel time)

(a) He will bear all expenses relating to the visit. No expenditure shall be borne by the Government of Bangladesh or Basic Bank Limited;

(b) He will draw all pay and allowances in local currency;

(c) His travelling time will be treated as ex-Bangladesh leave;

(d) The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval; and

(e) He will not be allowed to stay abroad for more than the approved period.

2. This order has been issued with the approval of the competent authority.



18-08-2025

M M Ashik Reza

Senior Assistant Secretary

02223358431

sas.training2@fid.gov.bd

Record Number: 53.00.0000.000.231.25.0003.25.315/1 (6)

Date: 18 Aug 2025

A Copy for has been sent consideration and necessary (if applicable) action (Not in the order of seniority):

1. Director General, Department of Immigration & Passport, Agargaon, Dhaka;
2. Executive Director, Hazrat Shah Jalal International Airport, Dhaka;

3. PS to Secretary, Secretariat Office, Financial Institutions Division;
4. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka/land port(all), Bangladesh;
5. Md. Nashir Uddin (Passport No-A12060921), General Manager, Basic Bank Limited, Head Office, Dhaka and
6. Mr. Chandan Paul, Assistant Maintenance Engineer, ICT Cell, Financial Institutions Division.



[Handwritten signature]

18-08-2025

M M Ashik Reza

Senior Assistant Secretary